Sectt. II-27—50,000—23-11-42.

# Development (1944) Department.

Passed

MS SERIES.

G.O. No. 4155

Dated 27-9-44

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[Despatch Abstract.]

Estt. — Industries — Govt. Silk Filatures, Kollegal —

Accounting staff — Strengthening of — Proposals

of D.I.&C. — Approved

C.F 32 (a).

Industries and Commerce Department

From (Name) A. Khaleeli Esq., I.C.S.,

Designation Director of Industries and Commerce,

Station Chepauk, Madras.

Received 509499/44 Registered 1.9.44

To

The Secretary to Government,
Development Department,
Madras.

Enclosures

No. 1097-D/44 dated 30th August 1944.

Sir,

Sub: Establishment-Industries-Government Silk Filature and Kollegal Silk Filatures, Kollegal -Accounting staff-strengthening of-proposal-submitting.

Ref: (1) G.O.No.Ms.1289, Development dated 22nd March 1944.
(2) G.O.No.Ms.1430, Development dated 30th March 1944.

p 3 of (D)
Cp, of (F) = 2 of below
M/s 13-14 of (B)
M/m p 13 of (B)

In paragraph 1 of my letter No.625-E/44, dated the 17th March 1944 to Government, I had stated that proposals for strengthening the accounting staff sanctioned for the several trading schemes will be submitted if and when necessary. It has been represented that the Cashier-Accountants in the two Filatures at Kollegal are able to attend to the cash transactions only, and rarely find time to devote sufficient attention to the maintenance of the several registers (other than the main cash book and imprest cash book), the preparation of monthly accounts and A Form statements etc. Besides this work, they have also to carry cash to the various Cocoon markets for purchase of Cocoons. Similarly, the Manager Accountants need help in the maintenance of commercial books, as much of their time is taken up with supervision work

In

In the interests of efficiency in the maintenance of accounts in the Filatures, I consider it essential that the Cashier Accountant and the Manager Accountant should each have an assistant.

The Examiner of Local Fund Accounts, who recently examined the question of adequacy or otherwise of the accounting staff in the Government Silk Filature and Kollegal Silk Filatures has suggested the employment of Assistant Cashiers and Assistant Accountants on Rs. 55-70 each to help the Cashier Accountants and the Manager Accountants of the two Filatures in the discharge of their respective duties. I therefore request that Government will be pleased to sanction the employment of one Assistant Cashier and one Assistant Accountant on Rs. 55-5/2-70 each temporarily till 31st March 1945 in the Government Silk Filature and similar staff in the Kollegal Silk Filatures, Kollegal. The Director of Industries and Commerce will be the appointing authority in respect of these posts.

for Director of Industries and Commerce.

MLM/30.8

3018

Pl. issue a docket VP 82/28/44

Dev Dept 3

K
27-9-44

~~Sub: Establishment Sanctions — Quarters for the Taluka Kollegal — Additional staff — Strengthening of — Proposals of D. of Dev — Approved~~

Read again G.O. No. 1289 (115) Dev dt 22-3-44

Read also the D.O. No. 1097-D/44 dt 30-8-44 and subsequent correspondence

Order No. 4155 (115) Dev dt 27-9-44

Sanction is accorded to the employment temporarily upto 31-3-45 of the following staff in the post of Silk Taluka Kollegal, to assist the Cashier Accountant and the Manager respectively

A. in part of

Accountant in the Taluka work

(i) One Asst. Cashier on Rs 55-5/2-70 p.m.

(ii) One Asst. Accountant on Rs 55-5/2-70 p.m

2. The incumbents of the posts sanctioned in para 1 above shall be liable to discharge from service on one month's notice. No service rules in respect of these post are therefore necessary and consequently none is proposed to be issued

The D. of C. will be the appointing authority in respect of the post sanctioned above.

To temp staff not to be the scope of Service

A by p

To The D. of C
The A.G thro the 6.9.44

To Addl. Secs. Please see the D.O. letter on pp 1-2 of
The Examiners of L.E. Accts. Dept. suggested the employment
of the temp. staff. The proposals of the L.E. Examiners are separately
under consideration. The staff asked for at 'A' on p 2 of is included
in these proposals. Subject to orders a draft order is submitted overleaf
for approval. It may be sent to Treasury for acceptance
Re: Para 2 of
Under Sec
6/9/44
Finance
Pers (Ser) Dept
Pers (Ser) Dept
The new dept. may be requested to
post copies of the orders declaring these offices as
Reserved and Non-Reserved respectively by the Service Rules.
11.9.44
[The g.o. is at flag (P)] The reasons
for excluding these posts from the Ecdy. Fund

Scope of the Service Rules will be found at A on pp. 2-3 N.F of that G.O. Para 2 of the draft order on p.1 ante may be accepted in this dept. and the file passed on to Finance

Sd/- 14.9.44

Fin

Pub Sec WO No 45247/44-1 15.9.44

Finance(E-II)

With a view to strengthen the accounting staff, the D.I.I & C. recommend the appointment of one Asst. Cashier on Rs 55-70 and 1 Asst. Accountant on Rs 55-70 in the Govt. Silk Filatures and a similar staff in the Kollegal Silk Filatures on a temporary basis up to 31-3-45. The Examiner of L.F. Accounts has recommended the same scale of staff in his report on State Trading Schemes in the two Filatures.

This file deals with the Govt. Silk Filatures only.

The addl. staff proposed is--

1 Asst. Cashier on Rs 55--70
1 Asst. Accountant on Rs 55--70

The cost of the proposal is Rs 1,890 per annum.

2. On p.2 above, it is stated that the suggestions of the Examiner, L.F. Accounts regarding the strengthening of the accounting staff at the Factory are separately under consideration and that the remarks of the Director and the A.G. on the Examiner's report are awaited. It may be assumed that the Director will support the Examiner's recommendation in view of his proposal in the C.F.d that the A.G. will apparently confine his remarks only regarding the method of accounting and the registers to be maintained. It does not seem necessary to await their remarks.

The following remarks are called for:-

1 Asst. Cashier. 55-70 There is already a Cashier on Rs 70-100. An Assistant is stated to be required only to attend to the maintenance of several registers other than the main cash book and imprest cash books and to the preparation of monthly

accounts, etc. It does not seem that the nature of the above items of work will be so onerous as to require the assistance of an U.D. Clerk. Finance may advise that an L.D. Clerk (posh Cashier) will be sufficient.

Assistant Accountant on Rs 55--70. May be accepted, as the Assistant is (stated to be) required to help the Manager in maintaining commercial accounts.

The cost of the proposal according to Development is Rs 1890 and according to the suggestion of Finance will be Rs 1607 p.a. As the cost in either case exceeds Rs 1,500, A-1 should see.

If Exr has recommended the staff, we had better agree. He knows of these things first hand. HS

JM

KRv 19.9.44 D.S. 19.9.44 HS

Thro' Accts (I)

Dev 55134D/44

Fin 46756 SR-I 19.5.44

To Addl. S.S.

Dev. Dept.

A'n p2 ante

This file deals with the proposal of the D.I.C. to strengthen the accts. staff of the Govt. Silk Filatures, Kollegal by one Asst. Cashier on Rs 55-70 p.m. and one Asst. Accountant on Rs 55-70 p.m. The Examiner, L.F. accts. has recommended this additional staff after inspecting the system of accts. in the Factory and Finance have agreed with this Dept. that the staff asked for should be sanctioned. The draft order on p1 above may be circulated for approval if the proposal is the case.

ADDITIONAL SECRETARY TO GOVERNMENT
21 SEP 1944
DEVELOPMENT DEPARTMENT

para 9 in p 5 ante (J)

M'ttee

The draft order meets the approval. p1 above

23.9.44 VSN 23.9.44

A4 A1 VSN

FMP 26/9/44

Cys a/ee D.T.S.

PM 27.9.44

Issued as G.O.No. 4155 (MS) Dev dt 27.9.44 p Salaks

Close VSN